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| COURSE NAME | Yearbook |
| **COURSE NUMBER** | EL302/303 |
| **GRADE LEVEL** | 9-12 |
| **GRADING SCALE** | Gayville-Volin High School Standard Scale |
| **WEIGHT** | 1.0 |
| **TEACHER** | Mrs. Jeannie Wieger |
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**COURSE DESCRIPTION:**

Students in this class will be members of the yearbook production staff. The course is designed to expose the student to the skills of photography, journalism and page production, and to assist him/her in acquiring the responsible attitude necessary to meet the demands of a production schedule and a publication deadline. Students will work in teams to complete a yearbook ON TIME!

**PRE-REQUISITES:**

None

**TEACHER EXPECTATIONS:**

Students must come prepared to learn with a willingness to accept challenges presented. Students should be interested in creating and designing yearbook pages.

**MATERIALS AND EQUIPMENT NEEDED:**

* Computer

**FEES:**

None

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| COURSE NAME | Service Learning |
| **COURSE NUMBER** | EL990 (22104) |
| **GRADE LEVEL** | 11-12 |
| **GRADING SCALE** | Gayville Volin High School Standard Scale |
| **WEIGHT** | 1.00 |
| **TERM** | Semester |
| **CURRENT TEACHER** | Natalie Selchert |

**COURSE DESCRIPTION:** Service Learning is a course that blends academic learning and career exploration while engaging students in community service. Students will have the opportunity to apply the skills they learn in school and connect them to real-life situations while providing a service to their community. Students participating in this course partner with a service site to participate in a service project and explore careers. This course consists of service preparation activities, research and writing regarding a specified community need, a minimum of 60 Service Learning hours, weekly journaling and time logging, a project portfolio and presentation, and a final evaluation by the Service Site Coordinator. Successful completion of this course (60 Service Learning hours per semester) will result in .50 credits.

**PRE-REQUISITES:** None

**TEACHER EXPECTATIONS:** Participating students must be highly motivated, self-directed learners who possess a strong desire to make a positive difference in the community. They must also be mature communicators and demonstrate responsible self-management. The Service Learning course provides students the opportunity to expand the skills they are learning in the classroom into the community. With this privilege comes responsibility and high expectations of the student. If one student fails to act responsibly at their service site, that door closes for other students who may wish to volunteer at that site in the future. Students will be required to adhere to the specific expectations outlined in the “Student and Parent/Guardian Contract” and the “Service Site Contract.” Students who fail to comply with course expectations will either be removed from the course or receive a failing grade.

**SPECIAL NOTES:** Distance learning students will need to have a designated school official as a local contact person to collaborate with the distance instructor.

**MATERIALS AND EQUIPMENT NEEDED:**

* Computer and Internet access for electronic submission of all assignments and for communication with instructor and all service project partners.
* If students select a service site that is off school grounds and not within realistic walking distance (as deemed by the instructor and parents), the student must have access to a vehicle for transportation, a valid driver’s license, and proof of car insurance.

**FEE:** Participating students are responsible for all transportation costs that result from the selected service project.

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| COURSE NAME | Introduction to Elementary Education / Elementary Aide |
| **COURSE NUMBER** | EL801/802 |
| **GRADE LEVEL** | 11-12 |
| **GRADING SCALE** | GV High School Scale |
| **WEIGHT** | 0 (none) |
| **CURRENT FACILITATORS** | Mr. Beeman, Mrs. Selchert and Elementary Teacher Supervisor/Mentor |

**COURSE DESCRIPTION:**

The goal of the Elementary Aide Course is to give students a meaningful experience in the classroom to gain knowledge about the teaching profession. The objectives of the course include the following:

* To teach students about the role of the teacher
* To gain insights into how students learn
* To gain appreciation for the cooperation that exists among individuals
* To gain respect for the teaching profession
* To provide guided experience in teaching, supervising and assisting children
* To improve communication skills

**PRE-REQUISITES:** Special approval by principal/school counselor required for participation; Preference given to those students interested in education or human service careers.

**TEACHER EXPECTATIONS:**

Students participating in the course will receive 0.50 credit when the following expectations are completed satisfactorily:

* Prior to participating in the course, provide a brief summary explaining goals and expectations for the upcoming experience
* Follow instructions of the classroom teacher supervisor/mentor
* Assist teacher supervisor/mentor with classroom preparations
* Arrive on time to the classroom each day
* Complete a midterm reaction/reflection paper and midterm self-evaluation at the midpoint of the semester
* Attend brief meetings with supervising teacher as needed
* Satisfy the expectations of the classroom teacher supervisor/mentor
* Complete a final project (select from menu of options ) and a final self-evaluation at the end of the semester

**MATERIALS AND EQUIPMENT NEEDED:** Computer with Internet access, paper, pencil/pen.

**FEES:** None

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| COURSE NAME | Intro to Physical Education and Recreation Management |
| **COURSE NUMBER** | EL801/802 |
| **GRADE LEVEL** | 10-12 |
| **GRADING SCALE** | GV High School Scale |
| **WEIGHT** | 0 (none) |
| **CURRENT TEACHER** | Mr. Buffington |

**COURSE DESCRIPTION:**

The goal of the Physical Education and Recreation Management course is to give students a meaningful experience in the classroom to gain knowledge about the teaching profession. The objectives of the course include the following:

* To teach students about the role of the teacher
* To gain insights into how students learn
* To gain appreciation for the cooperation that exists among individuals
* To gain respect for the teaching profession
* To provide guided experience in teaching, supervising and assisting children
* To improve communication skills

**PRE-REQUISITES:** Special approval by principal/school counselor required for participation; Preference given to those students interested in education or human service careers.

**TEACHER EXPECTATIONS:**

Students participating in the course will receive 0.50 credit when the following expectations are completed satisfactorily:

* Prior to participating in the course, provides a brief summary explaining goals and expectations for the upcoming experience
* Follows instructions of the classroom teacher
* Assists teachers with classroom preparations
* Arrives on time to the classroom each day
* Completes a weekly journal detailing the activities, personal observations and reflections
* Attends brief meetings with supervising teacher as needed
* Satisfies the expectations of the classroom teacher
* Completes a final reaction paper (at least 1 typed page)

**MATERIALS AND EQUIPMENT NEEDED:** Journal notebook and writing utensil

**FEES:** None

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| COURSE NAME | Library Aide |
| **COURSE NUMBER** | EL857/858 |
| **GRADE LEVEL** | 9-12 |
| **GRADING SCALE** | GV High School Scale |
| **WEIGHT** | 0 (none) |
| **CURRENT TEACHER** | TBD |

**COURSE DESCRIPTION:**

The student aide will be trained to use the Surpass Central software to check out and check in books. He/she will be expected to generally understand the organization of the library so that he/she can be helpful to library patrons who need assistance. In addition, the student aide will be expected to properly re-shelve returned materials and keep the library tidy. Time will need to be managed wisely in order to complete expected tasks.

**PRE-REQUISITES:** Special approval by principal/school counselor required for participation; Preference given to those students interested in education or language arts careers.

**TEACHER EXPECTATIONS:** The library aide acts as an extension of the Gayville-Volin K-12 library. Therefore, it is important that the aide is present, helpful, dependable, and willing to complete library duties independently during their assigned period.

**MATERIALS AND EQUIPMENT NEEDED:** All materials and equipment will be provided by the school.

**FEES:** None

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| COURSE NAME | Office Aide |
| **COURSE NUMBER** | EL855/856 |
| **GRADE LEVEL** | 10-12 |
| **GRADING SCALE** | GV High School Scale |
| **WEIGHT** | 0 (none) |
| **CURRENT FACILITATOR** | Mrs. Carla Christiansen |

**COURSE DESCRIPTION:**

The student aide will be trained to assist the Administrative Assistant in the office. Duties will include a wide variety of projects and assisting parents and students as needed. Office etiquette is a MUST. He/she will be expected to understand the operations of a highly busy office area including great people skills! Time will need to be managed wisely in order to complete expected tasks.

**PRE-REQUISITES:** Special approval by principal/school counselor required for participation; Preference given to those students who have friendly people skills and can work independently when given a task.

**TEACHER EXPECTATIONS:** The Office Aide acts as an extension of the Gayville-Volin office. Therefore, it is important that the aide is present, helpful, dependable, and willing to complete office duties independently during their assigned period.

**MATERIALS AND EQUIPMENT NEEDED:** All materials and equipment will be provided by the school.

**FEES:** None